

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF MONTGOMERY
COUNTY, VIRGINIA HELD ON THE 14th DAY OF JUNE, 1999 AT 7:15 P.M. IN THE
BOARD CHAMBERS, COUNTY COURTHOUSE, CHRISTIANSBURG, VIRGINIA:

PRESENT:	Joseph V. Gorman, Jr.	-Chairman
	Mary W. Biggs	-Vice Chairman
	Ira D. Long	-Supervisors
	Annette S. Perkins	
	James D. Politis	
	Larry N. Rush	
	Joe C. Stewart	
	Jeffrey D. Johnson	-County Administrator
	L. Carol Edmonds	-Assistant County Administrator
	Martin M. McMahon	-County Attorney
	Robert C. Parker	-Public Information Officer
	Angie M. Hill	-Financial & Management Service Director
	Pamela Simpkins	-Purchasing Director
	Vickie L. Swinney	-Secretary

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Gorman called the meeting to order and the Pledge of Allegiance was recited.

DELEGATION

Compensation & Classification Study

Mr. John Maxwell, Municipal Advisors Incorporated, presented the Montgomery County's Compensation & Classification Study report. Municipal Advisors Incorporated conducted a study on Montgomery County's classification and salary plan. The study included the County, School Administration, Sheriff's Department, Library, Public Service Authority and Constitutional Officers.

The purpose of the study was to determine the proper classifications of employees; develop a uniform pay plan for all employees; and recommend a salary grade for each class and internal equity among all classes. The study consisted of each employee completing a questionnaire about their job duties and responsibilities.

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These questionnaires were reviewed by supervisors and department directors and then analyzed by the consulting team. Pay data was also requested from public agencies and businesses to determine comparable positions and pay rates.

It was determined that a new class description was needed and recommended that the Board adopt new class descriptions and class assignments as prepared by Municipal Advisors Inc. This would establish a uniform classification plan. It was also determined that the Board of Supervisors should continue their process of budgeting general pay increases so the pay plan remains competitive. The survey data showed the starting salaries for Montgomery County is below the survey average. Montgomery County's current pay scale has 15 different pay scales with no equity among steps or grades. It is recommended that the County consider a new pay scale that provides more equality between the pay grades and help insure that employees receive a consistent pay increase. It is also recommended that the County implement a performance plan for employee pay increases.

PUBLIC ADDRESS SESSION

There being no speakers, the public address session was closed.

ADDENDUM

On a motion by Ira D. Long, seconded by Joe C. Stewart and carried unanimously, the following addendum dated June 14, 1999 was added to the agenda:

Into Executive Session

- | | |
|---------------------|---|
| Section 2.1-344 (A) | (1) Discussion of the Appointment of Personnel |
| | 1. Discussion of Specific Personnel |
| | (7) Consultation with Legal Counsel and Briefings from Staff Members, Consultants or Attorneys, Pertaining to Actual or Probable Litigation, or Other Specific Legal Matters Requiring the Provision of Legal Advice by Counsel |
| | 1. Petition for the Incorporation of Prices Fork |
| | 2. VML Dividend Pool Litigation |

Out of Executive Session

Certification of Executive Session

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>
Larry N. Rush	None
Ira D. Long	
James D. Politis	
Joe C. Stewart	
Annette S. Perkins	
Mary W. Biggs	
Joseph V. Gorman, Jr.	

CONSENT AGENDA

On a motion by Joe C. Stewart, seconded by Ira D. Long and carried unanimously, the Consent Agenda dated June 14, 1999 was approved.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>
Ira D. Long	None
James D. Politis	
Joe C. Stewart	
Annette S. Perkins	
Mary W. Biggs	
Larry N. Rush	
Joseph V. Gorman, Jr.	

Approval of Minutes

On a motion by Joe C. Stewart, seconded by Ira D. Long and carried unanimously, the minutes dated May 10 and May 24, 1999 were approved.

School Operating Fund: Supplemental Appropriation

On a motion by Joe C. Stewart, seconded by Ira D. Long and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that an appropriation reduction in the General Fund is hereby authorized, as follows:

521	Grants	(\$62,708)
	Virginia Juvenile Community Crime Control Act (VJCCCA)	
	Wilson Avenue	

Revenue Account

451206	Transfer to School Operating Fund	
	Wilson Avenue VJCCCA	(\$62,708)

FURTHER, BE IT RESOLVED, That an appropriation to the School Operating fund is hereby authorized, as follows:

09	School Operating Fund	\$62,708
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The source of funds for the foregoing appropriations is as follows:

Revenue Account:

451102	Transfer From the General Fund	
	Wilson Avenue VJCCCA	\$62,708

Said resolution increases the transfer to the School Operating Fund to provide reimbursement to the schools for services paid through the County's allocation under the Virginia Juvenile Community Crime Control Act.

School Operating Fund: Transfer

On a motion by Joe C. Stewart, seconded by Ira D. Long and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer in the School Operating Fund is hereby authorized, as follows:

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FROM:

56100 Instruction	(\$92,498)
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TO:

56300 Pupil Transportation	\$90,338
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56400 Operation/Maintenance	<u>\$ 2,160</u>
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Total	\$92,498
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Said resolution transfers funds from Instruction to Pupil Transportation and Operations/Maintenance.

Appropriation of Interest: Virginia Public School Authority (VPSA) 1998-A and 1997-I Refund Savings

On a motion by Joe C. Stewart, seconded by Ira D. Long and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the School Construction Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 1999, for the function and in the amount as follows:

660 School Construction	\$200,083
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The source of funds for the foregoing appropriations is as follows:

Revenue Account

415102 Interest on Investments	\$200,083
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Said resolution appropriates interest to date on the VPSA 1998A issuance and the remaining interest on the VPSA 1997-I Refund Savings account.

Plum Creek Property: Additional Appropriation

On a motion by Joe C. Stewart, seconded by Ira D. Long and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 1999, for the function and in the amount as follows:

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940	CIP - Consolidated Sites	\$32,125
410	Public Facilities	<u>\$15,000</u>
	Total	\$47,125

The source of funds for the foregoing appropriations is as follows:

Revenue Account

451203	Capital Reserve	\$47,125
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Said resolution appropriates capital reserve funds to reimburse a portion of the funds used to purchase land for a consolidated site and a park in the Plum Creek section of the County.

Grant Appropriations: Sheriff

On a motion by Joe C. Stewart, seconded by Ira D. Long and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 1999, for the function and in the amount as follows:

940	Joint Automation	\$145,177
310	Sheriff - Comp Board	<u>\$ 15,000</u>
	Total	\$160,177

The sources of the funds for the foregoing appropriation is as follows:

Revenue Account

434401	Federal Grants	\$105,000
451205	Undesignated Fund Balance	<u>\$ 55,177</u>
	Total	\$160,177

Said resolution appropriates monies from the federal Criminal Records System Improvement Grant, the related local match (\$35,000), and the state Jail Block Grant carryover from previous years.

Recovered Costs: Assessment

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On a motion by Joe C. Stewart, seconded by Ira D. Long and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 1999, for the function and in the amount as follows:

152	Assessment	\$1,875
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The source of the funds for the foregoing appropriation is as follows:

Revenue Account

419108	Recovered Costs- Assessment	\$1,875
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Said resolution appropriates monies received from copier charges to customers.

Procurement of E911 Switch - Sheriff's Department

On a motion by Joe C. Stewart, seconded by Ira D. Long and carried unanimously,

BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby agrees to purchase an E911 Switch for the Sheriff's Office from **Bell Atlantic Network Services**, of Roanoke, Virginia, for \$144,146 this amount includes the purchase and installation of the Switch and related equipment and an additional \$10,937 for Annual Maintenance fees which are fixed for a five year period .

E-911 Street Naming-Parkway Drive

On a motion by Joe C. Stewart, seconded by Ira D. Long and carried unanimously,

WHEREAS, The Town of Christiansburg has adopted the name Parkway Drive for their portion of road into the Falling Branch Industrial Park; and

WHEREAS, Parkway Drive complies with the County Street Name Policy.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that, after duly considering said request, the Board approves the use of the name Parkway Drive, for the County portion of road into the Falling Branch Industrial Park.

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OLD BUSINESS

Participation in Virginia's First Regional Industrial Facilities Authority's First Regional Project

On a motion by Larry N. Rush, seconded by James D. Politis and carried,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia, that the Board of Supervisors agrees to participate in the first project of Virginia's First Regional Industrial Facilities Authority (VFRIFA) entitled, The New River Valley Commerce Park.

FURTHER, BE IT RESOLVED, That the support and the monetary contribution made by the Board of Supervisors on behalf of Montgomery County shall be contingent upon final dollars amounts of total project costs of participation, and the number of shares of the project available to Montgomery County for purchase.

The vote on the foregoing motion was as follows:

AYE

James D. Politis
Annette S. Perkins
Mary W. Biggs
Larry N. Rush
Ira D. Long
Joseph V. Gorman, Jr.

NAY

Joe C. Stewart

Amend 2232 Review Policy

On a motion by Mary W. Biggs, seconded by Larry N. Rush and carried unanimously,

BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia, hereby amends and re-establishes the County's 2232 Review Policy originally enacted by resolution dated June 8, 1998, and later amended by the Board on July 13, 1998 and May 10, 1999, by including that the Planning Department shall have up to ninety (90) days to report their findings to the Board of Supervisors.

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The County's amended 2232 Review Policy shall be as follows:

1. Following the execution of an option agreement for such buildings, structures, facilities or areas by the Board of Supervisors, the Board shall refer the matter to the Planning Commission.
2. For any proposed site, building, structures, facilities or areas owned by other public bodies, including, but not limited to, the Public Service Authority, the School Board, the Montgomery-Floyd Regional Library Board, Montgomery Regional Solid Waste Authority, the Blacksburg-Christiansburg, VPI Water Authority, Blacksburg-VPI Sanitation Authority and the Commonwealth of Virginia and its agencies, the Board of Supervisors shall ensure that these projects likewise are referred to the Planning Commission for 2232 Review prior to being established or constructed in the County.
3. The Planning Commission shall review the property in open session and discuss the compliance or non-compliance of the proposed public use of the property with the County's adopted Comprehensive Plan. The Planning Commission shall hold a public hearing, after notice as required by Section 15.2-2204 of the Code of Virginia, 1950, as amended, as part of their review process.
4. The Planning Commission shall then make a report to the Board of Supervisors on the compliance or non-compliance with the Comprehensive Plan within ninety (90) days of the Public Hearing.
5. If the proposed property use is not in compliance with the Comprehensive Plan, the Planning Commission may recommend that the Comprehensive Plan be amended.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
Annette S. Perkins	None	Joe C. Stewart
Mary W. Biggs		
Larry N. Rush		
Ira D. Long		
James D. Politis		
Joseph V. Gorman, Jr.		

NEW BUSINESS

Discussion-Revised Purchasing Policy

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On a motion by Ira D. Long, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby opens the floor for the purpose of discussion of the Revised Purchasing Policy.

The vote on the foregoing motion was as follows:

AYE

Annette S. Perkins

Mary W. Biggs

Larry N. Rush

Ira D. Long

James D. Politis

Joe C. Stewart

Joseph V. Gorman, Jr.

NAY

None

Revised Purchasing Policy-TABLED

On a motion by Ira D. Long, seconded by Larry N. Rush and carried unanimously,

BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby **TABLES** the Revised Purchasing Policy until their June 28, 1999 meeting for further review.

The vote on the foregoing motion was as follows:

AYE

Mary W. Biggs

Larry N. Rush

Ira D. Long

James D. Politis

Joe C. Stewart

Annette S. Perkins

Joseph V. Gorman, Jr.

NAY

None

Authorization for Health Department to Purchase Computers with Surplus Funds

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On a motion by Ira D. Long, seconded by Mary W. Biggs and carried,

BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby authorizes the Montgomery County Health Department to use \$15,544 from funds appropriated by the Board of Supervisors in the Fiscal Year 1999 budget but not required to meet state mandates, for the purchase of computers for use with their new public health services information system.

The vote on the foregoing motion was as follows:

AYE

Larry N. Rush

Ira D. Long

James D. Politis

Annette S. Perkins

Mary W. Biggs

Joseph V. Gorman, Jr.

NAY

Joe C. Stewart

Authorization to Fill Positions

On a motion by Larry N. Rush, seconded by Ira D. Long and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the County Administrator is authorized to fill the following positions:

Planning & Inspections - Planner

Public Facilities -Part-time Site Attendant

Information Management Services- Information Management Analyst

The vote on the foregoing motion was as follows:

AYE

James D. Politis

Joe C. Stewart

Annette S. Perkins

Mary W. Biggs

Larry N. Rush

Ira D. Long

NAY

None

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Joseph V. Gorman, Jr.

Human Services: Transfer From General Contingencies

On a motion by Larry N. Rush, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer is hereby authorized, as follows:

FROM:

950 General Contingencies (\$5,100)

TO:

520 Human Services \$5,100

Said resolution transfers funds from General Contingencies for payment of accrued leave to a retiring long-time County employee.

The vote on the foregoing motion was as follows:

AYE

Joe C. Stewart None

Annette S. Perkins

Mary W. Biggs

Larry N. Rush

Ira D. Long

James D. Politis

Joseph V. Gorman, Jr.

NAY

Sheriff's Department: Additional Appropriation

On a motion by Mary W. Biggs, seconded by Ira D. Long and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the

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General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 1999, for the function and in the amount as follows:

310	Sheriff's Department - Comp Board	\$169,662
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The source of funds for the foregoing appropriations is as follows:

Revenue Account

423100	Shared Expenses	\$169,662
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BE IT FURTHER RESOLVED, That a transfer is hereby authorized, as follows:

FROM:

950	General Contingencies	(\$ 4,138)
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TO:

310	Sheriff	\$ 4,138
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Said resolution appropriates vacancy savings approved for Sheriff Department use by the Compensation Board and transfers monies from General Contingencies to meet the County's share of the associated fringe benefits.

The vote on the foregoing motion was as follows:

AYE

Annette S. Perkins

Mary W. Biggs

Larry N. Rush

Ira D. Long

James D. Politis

Joe C. Stewart

Joseph V. Gorman, Jr.

NAY

None

COUNTY ADMINISTRATOR'S REPORT

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Update Road Report The County Administrator reported that the update road report was in their packet for review and asked Board Members had any new road issues to address. Supervisor Politis requested that the County Administrator contact VDOT about installing warning safety signs to warn motorists of the narrow road on Brush Creek Road (State Route 617). VDOT installed guardrails which took up the shoulder of the road, making the road very narrow. Also, Five Points Road (State Route 671) needs the shoulder repaired. The Public Service Authority fixed a meter near the road causing damage.

Supervisor Long requested to find out from VDOT when construction will begin on Old Creek Road in Blacksburg and if warning/safety caution signs could be installed on US 460 Bypass to alert motorists of the signal light.

Supervisor Stewart requested VDOT be notified of the road condition on Roanoke Road near the construction site for the 3A Intersection. The road is in need of repair from damages caused by the construction work.

New River Valley Link Road The County Administrator reported he received a letter from VDOT stating the 1999 General Assembly was requested to do a study on the New River Valley Link Road. A survey was enclosed requesting Montgomery County's position on the road. The County Administrator stated that the Board stated their position via resolution dated January 25, 1999 that the NRV Link Road is not a priority for Montgomery County.

Virginia Tech Airport Surrounding localities were invited to participate in joint meetings to determine if they were interested in a joint effort with the Virginia Tech Airport requesting federal and state aviation funding, with matching dollars for capital improvements to the airport. The County Administrator will keep the Board informed of the progress and if it would be in the County's best interest to participate.

BOARD MEMBERS' REPORTS

Supervisor Biggs attended the Planning Commission meeting held on June 3, 1999 were discussion included the Comprehensive Plan Amendment. Supervisor Biggs requested, on behalf of the Planning Commission that the Economic Development Director or staff be present at meetings when they have items on the agenda concerning the Industrial Parks.

School Board Meeting Supervisor Biggs reported the School Board Budget was adopted at the last meeting. Also the Board of Supervisors are invited to attend the next School Board meeting to be held June 29, 1999 at Auburn Middle School for a tour of the middle school.

Dogs on the Huckleberry Trail Supervisor Biggs requested the County Administration to research the problem of loose dogs on the Huckleberry Trail. She received a complaint from a citizen about dogs running loose. The County Administrator said he would add this item to the County/Town Liaison Agenda

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to seed it the two towns are having this problem.

Supervisor Rush Supervisor Rush attended the Parks & Recreation Commission meeting and reported that the Commission adopted a resolution to build a park at the Elliston Industrial Park to be called the Elliston River Park. The design drawings will be forwarded to the Board for their review.

Supervisor Rush reported he would not be able to attend the Library Board meeting on June 16, 1999 because he will be attending the Commerce Park meeting to be held the same night.

Supervisor Rush requested that a resolution in recognition of the heroic act of Jimmy Gilmore be placed on the next Board of Supervisors agenda. Jimmy Gilmore lost his life while saving the life of another in a swimming accident at McCoy Falls on the New River.

Supervisor Politis attended the Resource Conservation and Development District (RC&D) meeting. At this meeting a training session was held for new Board Member to determine the goals and mission of RC&D. Also discussed was the FY 2000 budget. The RC&D will be requesting from each locality an increase in funding to provide for additional part-time secretarial help.

Supervisor Perkins will be attending the Virginia Sustainable Future Conference to be held June 16-18 in Richmond.

High School/High Tech Meeting Supervisor Perkins and Supervisor Biggs attended the meeting for High School/HighTech project. This project is to encourage children with disabilities to enter a field of high technology.

Merrimac Consolidated Collection Site Supervisor Perkins attended the grand opening for the Merrimac Consolidated Collection Site. She said she was very impressed with the facilities.

Planning District Commission will be holding a special meeting to be held on June 16, 1999 to discuss assessment and representation.

American Heritage River - Supervisor Perkins reported that the American Heritage Committee needs another Board Representative if any of the Board Members are interested.

Economic Development Commission Supervisor Perkins reported that a new alumni center will be built at the Virginia Tech Golf course.

Chairman Gorman requested that the County Administration check the County Code and also with the Town of Blacksburg and the Town of Christiansburg, on the policy for Solicitors Permits.

INTO EXECUTIVE SESSION

On a motion by Joe C. Stewart, seconded by Larry N. Rush and carried unanimously,

BE IT RESOLVED, That the Montgomery County Board of Supervisors enters into Executive Session for the purpose of discussing the following:

- Section 2.1-344(A)
- (1) Discussion of the Appointment of Personnel
 1. Discussion of Specific Personnel
 - (7) Consultation with Legal Counsel and Briefings from Staff Members, Consultants or Attorneys, Pertaining to Actual or Probable Litigation, or Other Specific Legal Matters Requiring the Provision of Legal Advice by Counsel
 1. Petition for the Incorporation of Prices Fork
 2. VML Dividend Pool Litigation

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>
Mary W. Biggs	None
Ira D. Long	
Larry N. Rush	
James D. Politis	
Joe C. Stewart	
Annette S. Perkins	
Joseph V. Gorman, Jr.	

OUT OF EXECUTIVE SESSION

On a motion by Larry N. Rush, seconded by Joe C. Stewart and carried unanimously,

BE IT RESOLVED, That the Board of Supervisors ends their Executive Session to return to

Regular Session.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>
Ira D. Long	None
Larry N. Rush	
James D. Politis	
Joe C. Stewart	
Annette S. Perkins	
Mary W. Biggs	
Joseph V. Gorman, Jr.	

CERTIFICATION OF EXECUTIVE SESSION

On a motion by James D. Politis, seconded by Ira D. Long and carried unanimously,

WHEREAS, The Board of Supervisors of Montgomery County has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the executive meeting were heard, discussed or considered by the Board.

VOTE

AYES

Larry N. Rush

James D. Politis
Joe C. Stewart
Annette S. Perkins
Mary W. Biggs
Ira D. Long
Joseph V. Gorman, Jr.

NAYS

None

ABSENT DURING VOTE

None

ABSENT DURING MEETING

None

ADJOURNMENT

On a motion by James D. Politis, seconded by Joe C. Stewart and carried unanimously, the Board adjourned to Monday, June 28, 1999 at 7:15 p.m.

The meeting adjourned at 10:40 p.m.